

Scioto County Board of DD Meeting Minutes for September 19, 2013

STAR Workshop, 7:00 PM

Prayer and Pledge Leader: Richard L. Bolin

1. **Roll Call:** Present were President Rodney H. Barnett, Recording Secretary Stephanie Childers, Klaire L. Purtee, Jeffrey Kleha, and Richard L. Bolin. Absent and excused was C. William Rockwell, Jr. Vice President J. Michael Thoroughman arrived at 7:09 PM.
2. **Agenda:** President Barnett asked if there were any changes to the proposed agenda. Superintendent James C. Krumer noted that there were two. He had a special announcement to make and since there were no direct services contracts for the Ethics Committee to consider before the meeting today, he asked that the Ethics committee Report be removed.

Bus Accident: Mr. Krumer was granted the floor to announce that during the ride home today, one of the school buses had been involved in an accident on Wheeler's Mill Road. Reports were being received via phone and text from Roxanna Redoutey, the National Express transportation manager, but Mark Cornwell, Director of School services had spoken to some of the families of the individuals on the bus and he was asked to report. There were six people on the bus, the driver, an adult service recipient and four children from the school program. None of them were injured seriously and some of the children had been released to their parents with the advice that they seek a medical review immediately for safety's sake. The driver of the car that hit the bus was helicoptered to the hospital as a precaution, but as the meeting progressed, word was received that this young person was not badly hurt either. Both adults on the bus used their training and were instrumental in getting the children to safety.

3. **Minutes:** Minutes from the August 18 Policy Committee Meeting, the August 22 special board meeting and the August 29 Finance Committee meeting were presented to the Board for approval. Mr. Kleha made the motion to approve these as received. Mr. Bolin seconded. There was no discussion. The motion was approved unanimously.

4. **Fiscal Report:** Matt Purcell, Director of Finance reporting

Revenue and expenditure reports had been sent to the board members in advance of the meeting. Mr. Purcell pointed out the beginning and ending general fund balances for July 2013 and noted that the second tax payment of the year had been credited to the account. He distributed copies of the Trust Fund report and noted that there were a minimal number (three in all) 'Then and Now' statements and moral obligations for the Board to approve.

There was no discussion. Mrs. Childers made the motion to approve the Fiscal Report. Mrs. Purtee seconded. The motion was approved unanimously.

5. **Superintendent's Report:** James Krumer reporting

Mr. Krumer's report had also been submitted in advance. Additionally, at the meeting he distributed handouts on a slide presentation from the Future Systems Transformation

Committee. Mr. Krumer is a member of this state-level group that is exploring ways for the DD service system to re-create itself going forward.

Mr. Kleha made the motion to approve the Superintendent's report as received. Mr. Thoroughman seconded. There was no discussion. The motion was approved in a unanimous vote.

6. **Program Reports:** Mr. Barnett thanked the contributors of the reports. There were no additions or discussion.
7. **Old Business:** There was one lingering point of clarification on the motion made at the August 1 special meeting, in which the board approved a three percent raise to all non-management staff. In previous years, employees who salaries who have been above the pay range on the salary schedule were given alternative compensation rather than a raise on the base salary. Mr. Thoroughman made them motion to do that again this year in the form of a lump sum payment that would be equivalent to three percent of the salary. Mrs. Purtee offered the second. The motion was approved unanimously.
8. **Committee Reports:** None
9. **New Business:**
 - A. Policies: In one motion, the Board voted to abolish 9.06 Bloodborne Pathogen Plan and 9.07 Communicable Disease & Infection Control Policy from the Personnel Policy Manual (PPM), as well as 7:02 Communicable Disease Policy Regarding Service Recipients from the Board Policy Manual (BPM). Also to adopt a new policy: Policy 4.02 Communicable Diseases, Blood-borne Pathogens & Infection Control and amend PPM 9.05 Hazard Communication Plan (new number 4.17), PPM 10.06 Staff Advisory Council Policy (new number 3.04.05) and BPM 10.25 Title XX Funds (new number 2.12). Mr. Kleha made the motion. Mr. Thoroughman seconded. The motion was approved unanimously.
 - B. Title Change: After reviewing the SSA billing clerk job description, Mrs. Royse requested a title change that would be reflected on the table of organization. Mr. Bolin made the motion that the new title is: Payment Authorization for Wavier Services and Family-Directed Services Specialist when spelled out or PAWS/FDS Specialist when using the acronyms. Mrs. Childers seconded. The vote was unanimously in favor of the motion.
10. **Miscellaneous:** None
11. **Comments from the Floor:** None
12. **Executive Session:** Mr. Thoroughman made the motion to enter into executive session at 7:22 PM. The reason: ORC Section 121.22 "(G) (1) To consider the appointment, employment,

dismissal, discipline, promotion, demotion, or compensation of a public employee.” Mr. Bolin seconded. The motion was approved in a unanimous roll call vote.

The Board returned to open session at 9:30 PM on a motion by Mr. Bolin, seconded by Mr. Thoroughman, and approved unanimously.

Mr. Thoroughman made the motion to continue with Mr. Krumer’s transportation stipend and to pay him \$125.00 a month for the life insurance that was not purchased for him during the August 2012 – September 2013 period in the amount of \$1,625.00. Mr. Krumer will provide evidence of his ability to secure life insurance in order to continue life insurance. Mr. Bolin seconded. The motion was approved.

- 13. Adjournment:** Mr. Bolin made the motion to adjourn at 10:10 PM. Mrs. Purtee seconded. The motion was approved unanimously.

Prepared by Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary